

Michigan District of Circle K International
FLTC Planning Meeting
September 27, 2003
Redford, Michigan

- I) Call to Order at 10:30 AM
- II) Pledge of Allegiance led by Tracie Leitner
- III) Circle K Pledge led by David Golbahar
- IV) Roll Call
 - a. Info/Tech Chair Walter Kacynski—Not present
 - b. Co DCON Chair Lynn Strickler—Not present
 - c. Co DCON Chair Phillip LaRue—Present
 - d. East LTG David Golbahar—Present
 - e. Central LTG Tracie Leitner—Present
 - f. West LTG Katrina Zarczynski—Present
 - g. Bulletin Editor Jonny Oaks—Present
 - h. Treasurer Jessica Klein—Present
 - i. Secretary Sandra Vasher—Present
 - j. Governor Tifanie Dallen—Present
 - k. Assistant Administrator Dave Foster—Not Present
 - l. Administrator Sean Havera—Present
- V) Approval of Agenda
 - a. David motions to approve the agenda
 - b. Jessica seconds
 - c. Motion Unanimously accepted (The Booties have it.)
 - d. FLTC discussion tabled until before last questions and comments. Motion to table made by David, seconded by Katrina, unanimously accepted.
- VI) Approval of Minutes from LTG 103, July 19, 2003
 - a. David motions to approve the minutes
 - b. Jessica seconds
 - c. Motion Unanimously accepted (The Booties have it again.)
- VII) Remarks
 - a. Administrator: Sean Havera—Things are going well. We need to follow through on a lot of stuff. We need to plan things earlier than we have been. Olivet's Kiwanis Club no longer supports Olivet Circle K. There has been some confusion over whether Olivet dissolved their membership. Two issues here are money of Olivet's in a Kiwanis account and the dissolution of the Olivet Circle K. Sandy will forward a confusing email to Sean. Tracie has come contact with the President. Financially we have a surplus right now and we're finding ways to utilize that money for the district. WE need to submit an official statement to Jessica on what we spent in September, we'll get checks today. Sean became a homeowner yesterday.
- VIII) Board Reports (verbal, written reports due via email by September 20th)
 - a. Tifanie: Has had kind of a rough few months, except for her work at the Christmas store, which she loves. In terms of Circle K, says Western is

coming along slowly, but they are finally a registered organization; Hope College is going to have a meeting this week; the Bylaws have been revised; the Award Form revisions have been started; They have a choice of 2 hotels for DCON 2005; And she's still proud of everyone. We're halfway through the year. We need to work on promotion.

- b. Sandy: CMU is still not submitting MRFs; the Directory is done but will be sent out again later this semester, so if you have additions you should let her know what they are; personally, scholarships and law school applications are making her crazy.
- c. Jessica: Has been talking with Western, trying to update the budget, and also working 30 hrs a week and doing Circle K and doing school
- d. Jonny: Needs member counts, has let the presidents know of this. He has FLTC forms if you want an extra. Needs everyone to submit something for the Helping Hand by next Tuesday if you want something in it. Ryan Toth has complimented Jonny by saying he's very impressed with Jonny's bulletin. And Jonny recently had a winning battle with a professor!
- e. David: U of M is doing good; Eastern has done a good job with advertising but rain is messing up things, they have about 10 members; Wayne State's best time for meetings is a lunch and he's having a hard time finding a board member to attend the meetings; Oakland's president and secretary switched spots, they have a running club that holds meetings at lunch; David is working 20 hrs a week plus dealing with class, fraternity stuff, and Circle K.
- f. Tracie: Is having internet issues; For Adrian Tracie lives with the e-board, the 30 hr famine is going to be Nov. 22/23, and they are having good meeting turn-outs; Olivet—is confusing; MSU apparently “rules” because they came and picked Tracie up off the side of 127 when she tried to go to a meeting, they're having inductions Oct. 12 at 7:00, car transmissions are not good; CMU's president Desiree has been called by Tracy but they haven't had much contact.
- g. Katrina: GVSU is doing okay, although they've had a small drop in membership; Walter says Ferris needs nothing and he might have filled the vice president/bulletin editor spots; Western is slow but now that they've moved their meeting time to 8:30, Katrina can attend meetings and hopefully by January she won't need to go; As for Hope College, Katrina needs Nick's contact information; and personally, she's exhausted because of school, 20 hrs a week of work, tutoring 3 people for 4 hours, and RA stuff.
- h. Philip: Lynn and Philip have an office hour together now, so they see each other each week. They have 10 new members interested in being on the DCON committee and they haven't asked old members yet. They're getting together with Desiree soon about DCON. New week they're presenting DCON to the club, and they have created 7 subcommittees to deal with DCON stuff.

IX) Old Business

- a. Open Chair Positions

- i. Service/Social—Open
- ii. Fundraising—Open
- iii. K-Family—1 Application, Serena Bearman
 - 1. Discussion: Sandy says she's talked to her and she's really excited about this. Philip says he worked with her last year, she was a distinguished secretary, the only time she didn't make contact a lot of contact with the board was during the holidays when everyone was busy, she traveled a lot. Sandy says she has helped with Cornucopia of Service, is helping head the MSU Social Committee.
 - 2. Jonny motions to approve Serena, David Seconds, Serena is unanimously approved as K-Family Chair. Tifanie will contact her.
- iv. Public Relations—1 Application, Tara Teran
 - 1. Discussion: Philip says she was outstanding, won a committee chair award, kept up with the committee despite a major obstacle, was very personable. Tifanie says she IMS her a lot to make sure she knows what's going on.
 - 2. David motions to approve Tara, Jessica seconds, Tara is unanimously approved as Public Relations Chair.
- v. Membership Development and Education—Open
- vi. Problems with Chairs
 - 1. Chairs aren't always utilized, their job is not defined, we need to outline what needs to be done by chairs, we need to figure out what we're doing right now that they could be doing, we need to help them become good chairs so they'll be good future Circle board members
 - 2. So...list what you want to see from the PR chair and the K-family chair and send it to Tifanie by Friday. Also send what things we do that we need someone else to do, what things we want Walter to be doing, and maybe what other chairs could be doing if we had them.
- b. New Club Building and Club Re-growth
 - i. Eastern: Come out to the meeting if you can. Meetings are at 8:30 on Mondays in the McKenny union.
 - ii. Western: Kiwanians are really excited, the club needs to be back to charter strength this year or they will lose their charter, once mailings go out, things will move more, meetings are 8:30 Wednesday nights at the Rec Center (Rm. 3015)
 - iii. Olivet: See prior discussion. We need to find out if they want to be a club.
 - iv. Wayne State: They need board members to go to their meetings, which are at lunch time because they have a commuter school. Maybe the meetings could be at 3:00. Monday the Mass meeting will be at 11:00.

- v. UM Dearborn, JCC< and Alma: We aren't going to pursue these this year.
 - vi. Hope College: Needs to get a meeting set up, they have 5 people, Nick is doing most of the work right now.
 - c. K-Family Picnic
 - i. How'd it go?: It was fun, we had Circle K involvement. We went to the park, played Phase 10, played volleyball, and then left. Crystal brought her sister and a key club member from her club, and there were 2-3 Kiwanians.
 - ii. How to Improve for Next Year: Have better weather. Also more PR. The time should be later in the afternoon. We need better food arrangements.
 - d. Kiwanis DCON: Rocked. Chuck even threw a party in his room Friday night. By the way...the Chuck Roast is the 19th of October and you have to RSVP by the 10th.
- X) New Business
 - a. Appointment of DCON Chairs: We have Lynn Strickler and Philip LaRue. Jessica motions to appoint Lynn and Philip, Tracie seconds, Lynn and Philip unanimously appointed.
 - b. DCON 2004: David motions to officially approve the new date (March 12-14), Jonny seconds, motion unanimously accepted. By the way, we all need to start looking for people who could replace us next year. Philip mentions that for the Year in Review clubs need to start sending in pictures.
 - c. Cornucopia of Service
 - i. What needs to be done? Room is on the way, we're thinking of getting a U-haul, the corn maze is only going to cost \$4, not \$5. And we really really need it to be promoted.
 - ii. Who's going? Almost the whole board, 4-5 from Adrian, only 1 from U of M
 - d. Kiwanis Family Conference (KFC): We need to know by the 10th who is going. It's the 24th of October in North Caroline. It's a 12 hr drive and we leave Thursday night. There aren't going to be Michigan Key clubbers there this fall, it's \$150 per person. You get to meet people from every state. You split into groups and work on team building and such. Ryan Toth will be there.
 - e. District Award Applications: Tifanie needs help with revisions, so that awards are more qualitative and less a point system. We need to include letters more maybe, or essays or something, and incorporate a checklist less. Sean will see what other districts do. New award applications will be available at FLTC.
 - f. District Bylaws and Policy Codes
 - i. Bylaws: Sandy, David, Tifanie, Sean, and Jessica met to work on this. The changes were sent out. We need to approve the changes so that we can send them to the club for suggestions 60 days before

DCON. So send any changes you want to Tifanie via email soon, and when we're at FLTC we'll do another appraisal.

- ii. Policy Codes: Between FLTC and the January meeting we'll (same group who did the bylaws) will meet to revise these. We'll schedule the meeting at FLTC. So look over both the policy codes and the bylaws.

g. Fundraising

- i. The calendar: we're not going to do it.
- ii. Teeter Totter—Christmas Time: We're adding Gift wrapping to fundraise for ourselves and we'll be partnering with Queen for a Day (group that does makeovers for girls with Cancer) We'll do it at a mall in Detroit. Perhaps we could call it the "Teeter-Totter Challenge" and see who makes the most money for Queen for A Day. GVSU and Circle K have tetter-totters, which is good because we need 2. Tifanie will look into that. Saturday, December 20th. Sean will contact the Kiwanians to see about this. David motions to accept the project, Katrina seconds, project unanimously accepted.
- iii. Bowling Tournament: Part of Love Pit. Need a bowling alley. Adrian needs a chair to help run this.
- iv. Golf Outing: Chuck said we could utilize his golf course. We need prizes donated. Kiwanis also does a gold outing. Maybe we should transfer that to a K-family thing. Money would go to the general budget. The Gold outing is something where you sign up to gold and the money you pay goes to the organization. We could sponsor it as a fall kick-off thing. Usually \$120/foursome gets them a cart, lunch, dinner, 18 holes of gold, and prizes. We should promote it to the community in general. So we can use it as fundraising and recruiting. Sean will call about going out of K-family to do this. We really could use a chair for this.

XI) Meeting Recessed

- a. David motions to recess
- b. Katrina Seconds
- c. Motion unanimously accepted. Recess for lunch at 1:00 PM

XII) Meeting called back to order by Tifanie at 2:40

XIII) FLTC: Big Pimpin' at Three Rivers (1/2 hour south of Kalamazoo)

- a. Agenda
 - Friday
 - 4:00—Board Members Arrive
 - 6:30-7:30 Registration
 - 8:00-9:00 Opening Session (Intros, cool entrance of the board)
 - 9:00-10:00 Small Groups
 - 10:00-10:30 Trustee Presentation
 - 10:30-11:00 Pimpin' Catch Phrase
 - 11:00-??? Movie, Games, Dirty Minds, Karaoke
- Saturday

8:00-9:00 Breakfast
9:00-9:30 Workshop Session 1
9:40-10:10 Workshop Session 2
10:20-10:50 Workshop Session 3
11:00-12:00 Pie a Board Member in the Face Fundraiser (“Cream the Board”?)
12:00-1:00 Lunch
1:00-3:00 Service
3:00-6:00 Free Time (High ropes, Horse back riding, Movies)
6:00-7:00 Dinner
7:00-7:45 Reflection
7:45-9:45 Scavenger Hunt
10:00-11:00 Bonfire
11:00-??? Karaoke (strut your stuff), Games, Movies
Sunday
8:00-8:30 Breakfast
8:30-11:00 Team Building/Low Ropes
11:00-12:00 Wrap up, Call to DCON, funny certificates
12:30ish Board Meeting Begins

b. Details:

- i. For Decorations we’ll use Dollars strung together
- ii. Everyone needs an outfit
- iii. Happy Grams will be done by Jonny
- iv. Name Tags will be done by Sandy
- v. FLTC Blurb in Helping Hand Insert will be done by Jonny for Cornucopia
- vi. Tifanie and Ryan will be one group, other board members will each have their own group.
- vii. Sessions:
 1. Session 1:
 - a. “How to Get a Good Asking Price”, money management, Sean
 - b. “How to Fit the Most Johns In”, time management, Sandy
 - c. “There’s a Time and a Place for Fishnets”, dress for success/resume, Tifanie will ask John Zaugra soon
 2. Session 2:
 - a. “Pimpin’ CKI”, PR, Katrina and David
 - b. “Title Yet Unknown”, communication, teamwork, and leadership, Ryan Toth
 - c. “Fillin’ Up Your Little Black Book”, K-Family, Tifanie
 3. Session 3:
 - a. “Dodging the Pimp Slap”, self-defense, police officer
 - b. “Pole Dancing”, limbo, anyone who wants to help

- c. The Scavenger Hunt
 - i. They will have clues to find a board member, once they get to us, they take a clue that corresponds to a particular article of clothing. When they have all their clothing, the last clue is a cell phone, and they have to figure out to call Sean who tips them off as to where Ryan is. Finding Ryan means they “bust” the prostitute chain.
 - ii. Clothing will be purchased by Jessica, Tifanie, and Katrina
 - 1. Bra
 - 2. G-String
 - 3. Hoop earrings
 - 4. Boas
 - 5. Condoms (well...Philip will get this)
 - 6. Garters
 - 7. Candy Pagets
 - iii. Philip and Lynn will work on the Background Story, and they’ll be contacts for the teams during the hunt
 - iv. Lynn, David, and Philip will create the clues to these places: Archery, outdoor church, pier, Island, nurses’ station, shelter in low ropes course, high ropes course area, and the place where Ryan will be (the road?). The clues will be emailed out
 - v. Sandy will print out the clues and put them on construction paper
 - vi. Colors for groups are: Red Black, White, Blue, Green, Yellow, Orange

XIV) Questions/Comments/Concerns? None that we haven’t covered.

XV) Adjournment. Meeting closed at 4:07 PM.